

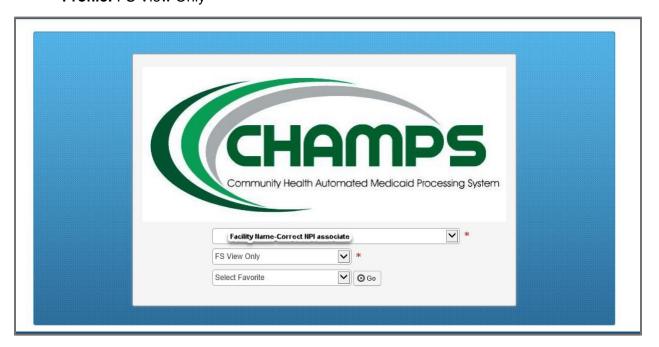
# **Provider Relations**

### **Facility Rate Letters**

#### How to locate the Facility Rate Letters using Facility Settlement

1. Log Into CHAMPS

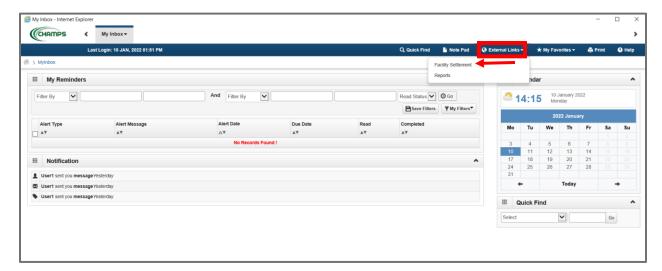
**Domain:** Facility Name **Profile:** FS View Only



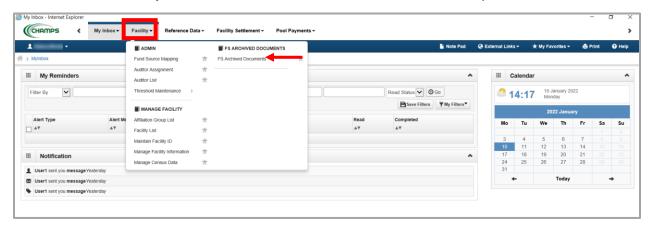
- 2. Click External Link
- 3. Select Facility Settlement from the drop down



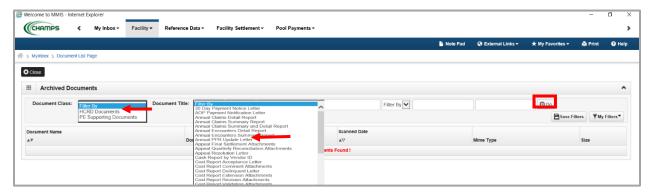
# **Provider Relations**



4. Click on Facility and Select FS Archived Documents from the drop down



5. In Document Class select HCRD Documents and in Document Title select Annual PPS Update Letter from the drop down, click go



6. If rate letters have been uploaded they will populate



## **Provider Relations**

